

Agenda

- 9.00 **1. Opening and welcome**
- 1.1 Introduction to the agenda
 - 1.2 Adoption of the agenda
- 9.30 **2. Follow up to 2nd ExCo meeting**
- 2.1 Summary and approval of previous minutes
- 9.45 **3. Presentation of the Operating Agent**
- 3.1 ExCo Membership issues
 - 3.2 Financial statement & 2009 Budget
 - 3.3 2008 4E Report
 - 3.4 Timetable of future meetings
- 10.30 *Coffee break*
- 11.15 **4. Outreach**
- 4.1 4E web site: update/information
 - 4.2 Proposed outreach activities: EE Global, ECEEE, EEDAL, COP 14, etc
- 11.45 **5. Related Issues**
- 5.1 Update on progress with IPEEC
 - 5.2 IEA Secretariat Report
- 12.15 **6. Motor Systems Annex: progress report**
(Roland Brüniger, Switzerland)
- 13.00 *Lunch*
- 14.30 **7. Mapping & Benchmarking Annex: presentation of proposal**
(Davide Minotti, UK)
- 15.15 **8. Standby Power Annex: discussion of proposal**
(Ross Carter, Australia)
- 15.45 **9. Set-top Box Annex: presentation of proposal**
(Christopher Kent, USA)
- 16.15 *Coffee/tea break*
- 16.45 **10. New Annexes**
- 10.1 Compliance
 - 10.2 Branding – proposal from DSM IA
 - 10.3 Demand Response – proposal to DSM IA
 - 10.4 Other (Update on Lighting proposal, etc)
- 17.30 **11. Decisions and clarifications on Annexes**
- 18.00 **12. Chair's Summary and close**
- 19.30 *Dinner (Optional)*